

ACCOMODATION OPTIONS

All rates are in US dollars, are inclusive of 10% Value Added Tax and 5% Service Charge.

‘Single’ room refers to a single occupancy room; ‘Double’ room refers to a room for two people with one double bed; ‘Twin’ room refers to a room for two people with two single beds.

Center for Women Development (CWD) hotel (3 stars) – 20 Thuy Khue street – Tay Ho district – Hanoi (Conference venue)

Room type (please choose one):

Superior room: 47USD/single room

52USD/twin room

Including: government tax, service charge and buffet breakfast

Deluxe room: 65USD/single room

70USD/twin room

Including: government tax, service charge and buffet breakfast

Note: These rates are special rates to participants of the 7thASAE Conference.

Maizda hotel (3 stars) - 52 Yên Phu street – Tay Ho district – Hanoi (1 km far from Meeting venue)

Deluxe room: 45USD/single room

50USD/double room

50USD/twin room

Including: government tax, service charge and buffet breakfast

Note: These rates are special rates to participants of the 7thASAE Conference.

Thang Loi hotel (4 stars) - 200 Yen Phu street – Tay Ho district – Hanoi (1.5 km far from Meeting venue)

Deluxe room: 75USD/single room

85USD/double room

85USD/twin room

Including: government tax, service charge and buffet breakfast

Note: These rates are special rates to participants of the 7thASAE Conference.

**Sofitel Plaza hotel (5 stars) - 1 Thanh Nien Road street – Tay Ho district – Hanoi
(1 km far from Conference venue)**

Deluxe room: 135USD/single room

145USD/double room

Including: government tax, service charge and buffet breakfast

Note: Arrange daily shuttle bus from the Sofitel Plaza hotel to the venue and vice versa

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**Sheraton hotel (5 stars) - 11 Xuan Dieu street – Tay Ho district – Hanoi
(1.5 km far from Meeting venue)**

Deluxe room: 140USD/single room

150USD/double room

Including: government tax, service charge and buffet breakfast

Note: If you want to book a room yourself in Sheraton, you can book online on the hotel website (www.sheraton.com).

ACCOMMODATION BOOKING AND CANCELLATION POLICY

To make a booking, please fill in the Accomodation Registration Form and send to Conference Organization Board at 7thasae@cap.gov.vn, unless otherwise specified.

Room availability is only **before 30 August 2011**. Any reservation made after this date will be subject to room availability.

Check-in time is 14:00 and check-out time is 12:00 noon. Early check in/late check out is subject to room availability and additional charges.

Cancellation and Shorten Stay Policy:

Cancellation, amendment made before **10 September 2011** is free of charge.

Cancellation, amendment made from **11 September to 5 October 2011**: 100% first room night charges.

Cancellation or no show made or shorten stay **after 5 October 2011**: Full charge will be applied for all nights room in period cancelled. All no shows will be charged in full